

REGULAR COUNCIL MEETING – Monday, June 6, 2016

The Cambridge City Council met in regular session on Monday, June 6, 2016, at 7:00 p.m. at City Hall with the following council members present: Todd, Mayor DeYoung, Mortensen, Pelz, Thom, Kovarik. Absent: None. Visitors: Bill Hook, Josh Michel, Travis Rhiner, Molly Rhiner, Sara Vouthilak, Barb McBreen, Cory Hagerman (HPD), Ryan Schlater, Austin Harrington (Ames Tribune).

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the May 2nd and 23rd meetings. A motion by Kovarik, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Randy Sharpnack introducing himself, and his wife Carol, to the council. They have purchased the property at 203 – 5th Street, and over the next few months will be cleaning up the property, remodeling and adding onto the house, and making it their new home. Mayor DeYoung welcomed the couple back to the community.

Sara Vouthilak introduced herself to the council. She is representing a motorcycle shop from the San Francisco Bay area that is interested in purchasing the property at 119 Water Street to relocate their shop. She indicated that a large portion of their business has been on-line sales of fabricated parts, which is allowing them to relocate from the very expensive California real estate market. She also indicated that she is originally from Ames, and her experience there and the positive economic development happening in Cambridge are drawing them to central Iowa.

Bill Hook, chief of the volunteer fire department, reported to the council that the Unimog is almost ready for service. It will be #802 and will be used primarily for rescue and wildfire situations. Although it will likely not be used much for interstate calls, he would like to establish a billing rate of \$300 per hour when it is needed. He would also like to make a request for compensation for the fire chief. Reports, billing and grant writing are taking up several hours a week. He is proposing an annual payment of \$1,000 provided that reports have been filed timely and activities warrant. Mayor DeYoung reviewed the city code and found that compensation could be established by resolution of the council. After further discussion, he suggested tabling a decision on the request until the July regular council meeting to allow time to discuss setting up criteria for compensation and writing the resolution. A motion by Thom, seconded by Tricia, to establish a rate of \$300 per hour for the use of Unit #802 for billing purposes, and to table until the next regular meeting further discussion of the request for compensation for the fire chief. Roll Call: All Ayes. Chief Hook and the council also discussed the plans and schedule for Firemen Days this weekend.

Following is a summary of receipts for May: General Fund, \$12,762.53; TIF Fund, \$7,528.49; Road Use Tax, \$6,545.67; Debt Service, \$502.06; C.U.T. Fire Fund, \$7,766.35; Garbage Utility, \$5,280.89; Water Utility, \$10,053.62; Sewer Utility, \$6,184.80. Total Receipts: \$56,624.41.

Following is a summary of disbursements for May: General Fund, \$23,914.88; TIF Fund, \$3,276.00; Road Use Tax, \$21,046.10; C.U.T. Fire Fund, \$926.79; Garbage Utility, \$5,870.20; Water Utility, \$1,914.98; Sewer Utility, \$1,013.42. Total Disbursements: \$57,962.37.

The following list of claims was presented to the council for June:

AG SOURCE	Analysis	842.50
ALLIANT ENERGY	Monthly Service	3,372.12
AMES OUTDOOR SUPPLY	Mower Parts	411.33
ANKENY SANITATION	Service-May	4,589.40
BATTERY PRODUCTS INC.	Batteries-Unimog	255.87
C.U.T. FIRE FUND	Matching Funds	6,250.00
CURTIS, SCOTT	Utility Deposit Refund	28.23
D M A C C	Conference Fee	125.00
EFTPS	Fed. & FICA W/H	2,587.72
EMP	EMS Supplies	1,128.10
FEH DESIGN	Building Inspection-119 Water	2,094.80
GATEHOUSE MEDIA	Publishing	374.83
HAND'S AUTO LLC	Truck Repair	312.13
HAWKINS INC.	Water Treatment	293.25
HEARTLAND CO-OP	Round-up	281.20
HUXLEY COMMUNICATIONS	Monthly Service	295.11
IOWA FINANCE AUTHORITY	Sewer/Water Bond Payments	108,362.50
I P E R S	Retirement	1,432.34
ISU TREASURER	Registration Fee	80.00
JOHN DEERE FINANCIAL	Supplies	196.83
A KING'S THRONE	Portable Restroom	174.00
MENARDS	Supplies	323.41
PETTY CASH	Reimb. Postage & Supplies	51.12
QUICK'S HARDWARE HANK	Supplies	482.85
SANDRY FIRE SUPPLY	Gear	5,208.00
STORY CO. ANIMAL CONTROL	FY16 Rescue Services	437.50
STORY COUNTY AUDITOR	Drainage District Deficit	814.51
TRAF-O-TERIA SYSTEM	Parking Tickets	213.84
U.S. CELLULAR	Monthly Service	93.86
U.S. POSTMASTER	Billing Postage	102.00
WAGES	Net Wages	7,068.44
WARG, DANIEL	Cemetery Maintenance,	886.31

WELLMARK BC/BS	Comm. Center Floor Health Premiums	<u>3,531.09</u>
TOTAL CLAIMS		\$152,700.19

After discussion, a motion by Thom, seconded by Kovarik, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation, list of outstanding checks, and police report were presented and accepted by the council. Mayor DeYoung pointed out that the list of outstanding checks is a new report recommended by the state auditor's office following a recent periodic exam. Other recommendations from the exam report will be discussed under old business.

Reports from standing committees were asked for with Pelz discussing the appliance pick-up event scheduled for July 2nd. A proposal for street repairs for this summer was submitted by LL Pelling. After reviewing the proposal, a motion by Kovarik, seconded by Mortensen, to hire LL Pelling to perform street repairs for the 2016 season at a cost of \$2.35/square yard for single seal coating. Roll Call: All Ayes. Several council members reported that they received good comments about the condition of the cemetery for Memorial Day. Thom presented the structural report prepared by FEH Design for the property at 119 Water Street. He also presented an estimate for replacement of the roof at a cost of \$33,548.00. He will contact Commercial Roof Coatings, a company that the city has worked with many times, as an alternative to a complete roof replacement. Mayor DeYoung submitted a contract from FEH Design to begin the design work for the proposed new community/multi-use center. After review by the council, a motion by Todd, seconded by Kovarik, was made to enter into the agreement with FEH Design. Roll Call: All Ayes. Mayor DeYoung reminded the council that the city has received a grant from the county board of supervisors that will be used for this phase of the project.

The first item under old business was the report from the State Auditor's office following the periodic exam performed last fall. Mayor DeYoung reported that he had met with the clerk and city attorney to begin going over the recommendations made. He reviewed the report and recommendations with the council, including concerns with segregation of duties, reconciliations, unclaimed property, an investment policy for the city, a credit card policy for the library board, and employee accountability. The city attorney is preparing resolutions to name city depositories, the investment policy and credit card policy. He is also preparing a response to the conflict of interest concern regarding the contract for his building for the next regular council meeting. Mayor DeYoung also indicated that Todd has volunteered to review the city's ledger and monthly reports, and that a software update has been budgeted for the next fiscal year. Mayor DeYoung stated that he, the council and city staff are committed to addressing and resolving the issues raised in the periodic exam.

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The first item under new business concerned cigarette permit renewals for FY2017. The clerk reported that a completed application and fee has been received for the Water Street Bar & Grill, and she is waiting for that paperwork to be returned from the Cambridge Country Store. After discussion, a motion by Kovarik, seconded by Thom, to approve both permits, pending receipt of the completed application and fee from the Cambridge Country Store. Roll Call: All Ayes.

Mayor DeYoung reported that Midwest Pullers is planning to hold a truck pull in Cambridge on July 2nd. They are working with the ABD on an application for a liquor license for the event. After discussion, a motion by Thom, seconded by Todd, to approve a liquor license for the Midwest Pullers event, pending receipt of their application. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Abstaining: Mortensen. Motion carried.

The next item under new business concerned the city's insurance renewal package from ICAP for FY2017. Mayor DeYoung reminded the council that ICAP provides auto, property and liability coverage for the city. The cost of the renewal package is \$10,734.14, a slight increase from last year. A motion by Kovarik, seconded by Thom, to approve the renewal with ICAP. Roll Call: All Ayes.

The next item was an invitation to attend a public information meeting sponsored by the Iowa DOT to discuss proposed improvements to I-35 in our area. The meeting is scheduled for June 20, 2016, from 5-6:30 p.m. at the Ballard High School in Huxley. Mayor DeYoung indicated that more information about the meeting and project are available on the DOT website, and that attendees for the meeting will need to register electronically. This is a new process for the DOT.

The next item concerned a new assistance program administered by the Iowa Economic Development Authority for nuisance property and abandoned building remediation. Drew Kamp, Director of Story County Community Outreach and Government Relations, sent an e-mail to make cities aware of the new loan program. His e-mail also indicated that the Story County Board of Supervisors had amended their Façade Grant Program to allow communities to apply anytime throughout the year on a first come, first served basis.

The last item under new business concerned the regular council meeting for July. A motion by Kovarik, seconded by Thom, to schedule the July regular council meeting for Monday, July 11, 2016, at 7:00 p.m. at City Hall due to the Fourth of July holiday. Roll Call: All Ayes.

Resolution No. 16-11, "Resolution to Name Depositories and Establish Maximum Deposit Amounts", was presented to the council. A motion by Thom, seconded by Kovarik, was made to approve the resolution. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

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Items discussed under Mayor/Council comments included adding an on-line bill pay option to utility billings.

A motion by Thom, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:15 p.m.

Debra L. Thompson, City Clerk

Scott A. DeYoung, Mayor