

REGULAR COUNCIL MEETING – Monday, July 6, 2015

The Cambridge City Council met in regular session on Monday, July 6, 2015, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Kovarik, Macki, Mortensen, Taylor, Thom. Absent: None. Visitors: Jason Bohning, Dale Hennick.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the June 1st and 8th meetings. A motion by Macki, seconded by Kovarik, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts and transfers for June: General Fund, \$10,662.28; Road Use Tax, \$9,279.04; Economic Development Fund, \$6,736.86; Debt Service, \$107.78; C.U.T. Fire Fund, \$1.54; Library Fund, \$10,927.86; Garbage Utility, \$5,602.15; Water Utility, \$12,053.74; Sewer Utility, \$26,504.25. Total Receipts and Transfers: \$81,875.50.

The following list of claims was presented to the council:

ABSTRACT & TITLE SERVICES	Create Abstract	200.00
OF STORY COUNTY		
AG SOURCE	Analysis	679.00
ALLIANT ENERGY	Monthly Service	2,960.07
ANKENY SANITATION	Service-July	5,509.82
BROWN SUPPLY CO.	Curb Box Supplies	338.71
CITY OF AMES	½ Solid Waste Contract	3,762.85
CITY OF HUXLEY	¼ Police Contract	11,300.96
DANKO	Gear	1,621.84
EFTPS	Fed. & FICA W/H	2,556.66
ELECTRONIC ENGINEERING	Tower Fees	1,425.60
FOX ENGINEERING	Fees-Ind. Park, NPDES Permit	11,321.77
GATEHOUSE MEDIA IOWA	Publishing	383.85
HARRIS LAWN CARE	Backflow Test	68.00
HAWKINS, INC.	Acidize Well	875.25
HEALTH ALLIANCE	Medical Premium	3,619.00
HEART OF PUBLICATIONS	Circular Page	485.00
HUXLEY COMMUNICATIONS	Monthly Service	264.33
IOWA LEAGUE OF CITIES	Annual Dues	638.00
IOWA ONE CALL	Service	21.60
I P E R S	Retirement	1,392.33
JENSEN BUILDERS	Pay Request #1	143,627.63

JOHN DEERE FINANCIAL	Sprayer, Supplies	983.17
A KING'S THRONE	Port. Restrooms	490.00
LEWIS LAW FIRM	Legal Services	540.00
MENARDS	Supplies	191.76
OLSON, CODY	Utility Deposit Refund	80.00
PRAIRIE MEADOWS	Return Grant Funds	2,500.00
QUICK'S HARDWARE HANK	Flag Display, Plants, Supplies	935.81
SANDRY FIRE SUPPLY, LLC	SCBA Service	1,232.35
SHEPLEY, GARY	Repair A/C	185.90
STAPLES	Printer, Copy Order	558.83
STATE TREASURER	2 nd Qtr. State W/H	1,051.00
STORY CO. ANIMAL CONTROL	FY2015 Rescue Fees	83.50
TOYNE, INC.	Service Call	319.75
U.S. CELLULAR	Monthly Service	93.78
U.S. POSTMASTER	Billing, CCR Postage	287.00
VAN WALL EQUIPMENT	Supplies	49.34
WAGES	Net Wages	6,661.93
WARG, DANIEL	Cemetery Maintenance	724.11
WELLMARK BC/BS	Dental Premium	<u>220.95</u>

TOTAL CLAIMS \$210,241.45

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and police report were presented and approved by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick reporting that the filters at the water plant had been acidized. Taylor reminded the council that the appliance/scrap metal drop off would be held July 18th from 8 a.m. until noon at the city maintenance building on Race Street. The also discussed the timeline for the NPDES sewer permit, solid waste violation notices, street repairs, and the hours for the ATV park. Mayor DeYoung reported that he had negotiated an extension of the lease/purchase agreement with Lewis Law Firm. Beginning August 1, 2015, their contract is renewed for three years at a rate of \$534.00 per month. A motion by Thom, seconded by Macki, to approve the contract extension. Roll Call: All Ayes. He also updated the council on the progress of the community/multi-use center, the new ICS building, and potential uses of their former property.

The first item under old business concerned the Cambridge Industrial Park. Pay Request #4 in the amount of \$4,788.00 to J & K Contracting was submitted. A motion by Macki, seconded by Mortensen, to approve the pay request. Roll Call: All Ayes. Pay Request #5 in the amount of \$17,230.02 to J & K Contracting was submitted. A

motion by Macki, seconded by Taylor, to approve the final pay request. Roll Call: All Ayes. Change Order #1 from J & K Contracting was submitted to the council. This change order is a deduct from the contract in the amount of \$9,391.60 to adjust for actual materials used. A motion by Kovarik, seconded by Thom, to approve the change order. Roll Call: All Ayes. The engineer's statements of substantial and final completion were submitted for the Division 1 project. A motion by Thom, seconded by Kovarik, to approve the engineer's statements. Roll Call: All Ayes. Pay Request #2 in the amount of \$9,580.62 to Jensen Builders was submitted. A motion by Kovarik, seconded by Macki, to approve the pay request. Roll Call: All Ayes. Change Order #1 from Jensen Builders in the amount of \$637.00 and Change Order #2 from Jensen Builders in the amount of \$8,856.00 were submitted to the council. These change orders are a deduct from the contract for actual materials used. A motion by Kovarik, seconded by Thom, to approve Change Order #1. Roll Call: All Ayes. A motion by Macki, seconded by Thom, to approve Change Order #2. Roll Call: All Ayes. The engineer's statements of substantial and final completion were submitted for the Division 2 project. A motion by Thom, seconded by Macki, to approve the engineer's statements. Roll Call: All Ayes.

The next item under old business concerned renewal of the city's contract with Ankeny Sanitation for solid waste services. A motion by Macki, seconded by Mortensen, to approve the agreement to raise the rate from \$13.00 per household to \$13.25 per household effective July 1, 2015. Roll Call: All Ayes.

The last item under old business concerned the periodic annual exam performed for the city by the State Auditor for the fiscal year ending June 30, 2014. The report has been received and will be reviewed by the mayor and clerk.

The first item under new business concerned renewal of the city's property and liability insurance for fiscal year 2016. A proposal has been received from ICAP in the amount of \$10,434.94 to renew the policy. After discussion, a motion by Thom, seconded by Kovarik, to approve the renewal with ICAP. Roll Call: All Ayes.

The next item concerned the Jefferson Highway Project. The clerk explained that she had been contacted by Scott Berka about the project to designate the Jefferson Highway, which goes through Cambridge, as a state heritage highway. She distributed information to the council about the history of the highway and the project. She indicated that the city's commitment to the project would be to install replacement signs when they would be needed. The council agreed to the commitment.

The next item under new business concerned the Story County "C2C" project. The consultant hired by the county board of supervisors has prepared a Community Input Survey. Copies of the survey are available at City Hall and on line for citizens interested in providing input on this project.

The next item concerned the Story County Façade Improvement Grant. Mayor DeYoung reported that \$10,000.00 has been made available to businesses in Story County for façade improvement projects. The projects will require a city and property owner match, and applications are due August 5th.

The last item under new business concerned the regular August council meeting. Mayor DeYoung reported that both he and Mayor Pro-Tem Kovarik would be out of town for the meeting on August 3rd. The meeting was set for Monday, August 10, 2015, at 7:00 p.m. at City Hall.

Resolution No. 15-10, “A Resolution Setting the Salaries for Employees of the City for the Year 2015/16”, was presented to the council. A motion by Macki, seconded by Mortensen, was made to approve the employee salaries. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Resolution No. 15-11, “Appropriation Transfer Between Activities Within Programs”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the budget amendments. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Resolution No. 15-12, “Administrative Budgetary Transfer”, was presented to the council. A motion by Kovarik, seconded by Macki, was made to approve the transfer of utility funds from water to sewer. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Resolution No. 15-13, “Engineer’s Statement of Completion-Cambridge Industrial Park Division 1”, was presented to the council. A motion by Thom, seconded by Macki, to approve the statement of completion. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Resolution No. 15-14, “Engineer’s Statement of Completion-Cambridge Industrial Park Division 2”, was presented to the council. A motion by Macki, seconded by Taylor, to approve the statement of completion. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Resolution No. 15-15, “Resolution Endorsing an Application to the Iowa Department of Transportation For the Designation of the Jefferson Highway Byway as a State Heritage Byway”, was presented to the council. A motion by Thom, seconded by Macki, to approve the designation of the highway. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried.

Ordinance No. 15-B, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Vacancies In An Elected Office And City Elections”, was presented to the council. A motion by Macki, seconded

by Mortensen, was made to approve the ordinance on its second reading. Roll Call: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the August regular council meeting.

Ordinance No. 15-C, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Persons Under Legal Age/Social Hosts”, was presented to the council. A motion by Kovarik, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the August regular council meeting.

Ordinance No. 15-D, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Adding Provisions Pertaining To Vapor Products And Alternative Nicotine Products”, was presented to the council. A motion by Thom, seconded by Taylor, was made to approve the ordinance on its second reading. Roll Call: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the August regular council meeting.

Ordinance No. 15-E, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Solid Waste”, was presented to the council. A motion by Thom, seconded by Kovarik, was made to approve the ordinance on its second reading. Roll Call: Ayes: Kovarik, Macki, Mortensen, Taylor, Thom. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the August regular council meeting.

Items discussed under Mayor/Council comments included the offer of two properties to the city for sale, the mobile food vendor at the Country Store, designation of a 55 mph speed limit in the city limits, mowing violations, the status of the house moved to 4th & River Streets, and the log jam on the bridge over on Ballard Creek on 4th Street.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:20 p.m.

Debra L. Thompson, City Clerk

Scott A. DeYoung, Mayor