

REGULAR COUNCIL MEETING – Monday, February 2, 2015

The Cambridge City Council met in regular session on Monday, February 2, 2015, at 7:00 p.m. at City Hall with the following council members present: Mortensen, Thom, Mayor DeYoung, Macki, Kovarik. Absent: Taylor. Visitors: None.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider the proposed bidding requirements, contract documents and estimate of cost for the Cambridge Industrial Park, Division 2, Paving Project. No citizens were in attendance to make comments, and no written comments were received prior to the hearing. A motion by Macki, seconded by Thom, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the January 5th meeting. A motion by Macki, seconded by Kovarik, to approve the minutes as written. Roll Call: All Ayes.

Following is a summary of receipts for January: General Fund, \$10,732.80; Road Use Tax, \$7,429.35; C.U.T. Fire Fund, \$29.08; Garbage Utility, \$6,798.56; Water Utility, \$10,628.82; Sewer Utility, \$6,947.54. Total Receipts: \$42,566.15.

The following list of claims was presented to the council:

AG SOURCE	Analysis	556.00
ALLIANT ENERGY	Monthly Service	4,845.13
ANKENY SANITATION	Service-January	5,558.29
ARNOLD MOTOR SUPPLY	Supplies	61.66
CAMBRIDGE VOL. FIRE DEPT.	2014 Fire Calls	3,245.00
CAPITAL CITY EQUIPMENT	Kubota Repair	113.59
D M A C C	Tuition Fee	834.00
THE DOOR STORE	Remotes	130.00
EFTPS	Fed. & FICA W/H	2,447.48
HAWKEYE TRUCK EQUIP.	Headlight	90.00
HEALTH ALLIANCE	Medical Premium	2,990.00
HUXLEY COMMUNICATIONS	Monthly Service	262.53
INTERSTATE BATTERIES OF UPPER IOWA	Supplies	40.00
I P E R S	Retirement	1,380.58
JOHN DEERE FINANCIAL	Tire Repair	39.99
A KING'S THRONE	Port. Restrooms	62.00
LEWIS LAW FIRM	Legal Fees	3,697.50
MENARDS	Refrigeratores, Supplies	1,212.01
MOMAR	Chemical	1,264.27
SCHULING HITCH	Salt Spreader	686.00

STAPLES	Paper, Ink, Supplies	729.36
STATE TREASURER	4 th Qtr. Sales Tax	2,480.00
STEPHENS MEDIA IOWA	Publishing	17.39
U.S. CELLULAR	Monthly Service	93.68
U.S. POSTMASTER	Billing Postage	115.60
USA BLUE BOOK	Dehumidifier	2,468.28
VAN WALL EQUIPMENT	Blower, Supplies	307.03
WAGES	Net Wages	7,230.05
WELLMARK BC/BS	Dental Premium	<u>192.80</u>
TOTAL CLAIMS		\$43,150.22

After discussion, a motion by Mortensen, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report and bank reconciliation were presented and approved by the council. The police report was not available for this meeting.

Reports from standing committees were asked for with the clerk reporting that the furnace at the water plant was not working. After discussion, a motion by Kovarik, seconded by Macki, to get an estimate to repair or replace it, and authorizing the Mayor to take the appropriate action. Roll Call: All Ayes. The council discussed mowing of the cemetery for the upcoming season. They decided to hire Dan Warg again this year at a rate of \$11.00/hour for mowing and trimming of the cemetery. Mayor DeYoung reported that he had attended the January 22nd meeting of the SCEDG. He submitted an application and was awarded a \$1,000.00 Pool Funds grant to help pay for the design for downtown development. The following W-2 reports for city employees will be submitted to the SSA/IRS for 2014: Scott A. DeYoung, \$1,500.00; Debra L. Thompson, \$36,780.00; Daniel J. Warg, \$2,565.75; Dale R. Hennick, \$51,253.95; Donald E. Erickson, \$7,946.94; Nicholas A. Swanson, \$2,499.38; Ruth A. Purvis, \$1,888.13; and Janet M. Thorson, \$8,816.14.

The first item under old business concerned the Cambridge Industrial Park. The clerk submitted Pay Request #1, Division 1 in the amount of \$218,322.35 to J&K Contracting. After reviewing the pay request, a motion by Thom, seconded by Kovarik, to approve the payment. The clerk reported that the bid opening for Division 2:Paving was held this afternoon. Five bids were received, ranging from \$162,701.25 to \$203,235.00. The low bid was submitted by Jensen Builders, Ltd. of Des Moines. John Gade, Fox Engineering, conducted the bid opening, has reviewed the bids for accuracy, and is recommending that the contract be awarded to the low bidder, Jensen Builders. A motion by Macki, seconded by Thom, to accept the low bid and award the contract as recommended. Roll Call: All Ayes.

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The next item concerned the periodic annual exam being conducted by the State Auditor's office for the city for FY2014. The clerk reported that all requested materials have been provided.

The next item under old business concerned the update of the city code and the use of ATV/UTV's in the city. Thom reported that the cost of yearly updates from Iowa Codification is \$1,000.00. There are 5 state law updates from the most recent session. They are also preparing a draft ordinance to the code to add a chapter of definitions and requirements for the use of atv/utv's on city streets.

The next item concerned preparation of the budget for the city for FY2016. The clerk provided a summary of the proposed budget as laid out during the council's work sessions. After reviewing the summary, the council decided to proceed with the budget as written, and scheduled the public hearing to consider the budget for the next regular council meeting, Monday, March 2, 2015, at 7:00 p.m. at City Hall.

The next item was applications for renewal of their liquor license and beer permit from Cambridge Country Store. After discussion, a motion by Macki, seconded by Thom, to approve both renewal applications. Roll Call: All Ayes.

The last item under old business was a proposal from LL Pelling Co. to do street repairs for the city for the 2015 season. A motion by Thom, seconded by Kovarik, to hire LL Pelling Co. to do street maintenance for the city, at a cost of \$2.05/sq. yd. for single seal coating, \$3.45/sq. yd. for base repair and single seal coating, and cold patch, \$200.00/tn. Roll Call: All Ayes.

The first item under new business was the contract for law enforcement services provided by the Huxley Police Department. Mayor DeYoung reported that the contract price for FY2016 is \$45,203.82, an increase of \$1 per capita. A motion by Macki, seconded by Mortensen, to approve the contract. Roll Call: Ayes.

The clerk submitted for the council's information the annual financial report for the city for FY2014. It will be published in the Tri-County Times on February 5th and then forwarded to the state.

The next item concerned announcement of a course offering, "Continuity of Government Operations Planning for Rural Communities", sponsored by the City of Nevada and Story County Emergency Management. The course will be held in Nevada on Saturday, April 4th. Mortensen and Macki reported they will be attending.

The last item under new business concerned the Lead Hazard Control Program. Mayor DeYoung reported that the city will be participating in this program funded by HUD and administered by the City of Marshalltown. The program will be providing assistance to low-income homeowners and tenants to make their housing units lead safe. The

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program will be provided at no cost to the city. A motion by Macki, seconded by Kovarik, to enter into a 28E Agreement with the City of Marshalltown to administer the Lead Hazard Control Program. Roll Call: All Ayes.

Resolution No. 15-03, "Awarding of Contract for Cambridge Industrial Park, Division 2, Paving Project", was presented to the council. A motion by Macki, seconded by Thom, was made to award the contract. Roll Call: Ayes: Kovarik, Macki, Mortensen, Thom. Nays: None. Motion carried.

Resolution No. 15-04, "28E Cooperative Agreement Between the City of Marshalltown and City of Cambridge for Administration of a Lead Hazard Control Grant Program Funded by the U.S. Department of Housing & Urban Development", was presented to the council. A motion by Macki, seconded by Mortensen, was made to approve the agreement. Roll Call: Ayes: Kovarik, Macki, Mortensen, Thom. Nays: None. Motion carried.

Items discussed under Mayor/Council comments included the fire at Council Member Taylor's home, sidewalk snow removal, and little league sign-up.

A motion by Thom, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:07 p.m.

Debra L. Thompson, City Clerk

Scott A. DeYoung, Mayor