

REGULAR COUNCIL MEETING – Wednesday, September 14, 2016

The Cambridge City Council met in regular session in Wednesday, September 14, 2016, at 7:00 p.m. at City Hall with the following council members present: Kovarik, Todd, Pelz, Mortensen, Thom. Absent: Mayor DeYoung. Visitors: Dale Hennick, Austin Harrington, Josh Michel, Molly Rhiner, Travis Rhiner, Ryan Schlater, Tracey Crumb.

The meeting was called to order by Mayor Pro-Tem Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Pro-Tem Kovarik asked if there were additions or corrections to the minutes of the August 1st meeting. A motion by Thom, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Ryan Schlater addressing the council concerning his potential ATV ordinance violation, as intimated by Mayor DeYoung at the previous council meeting. Although he reported receiving no violation notice, his review of the ordinance reveals that he has been violating two provisions of the ordinance and he will be voluntarily correcting those violations.

Following is a summary of receipts for August: General Fund, \$28,103.31; Road Use Tax, \$11,309.80; C.U.T. Fire Fund, \$1.78; Garbage Utility, \$5,565.27; Water Utility, \$11,233.06; Sewer Utility, \$5,952.17. Total Receipts: \$62,165.39.

Following is a summary of disbursements for August: General Fund, \$7,950.67; Road Use Tax, \$970.36; C.U.T. Fire Fund, \$613.61; Garbage Utility, \$5,817.70; Water Utility, \$6,458.40; Sewer Utility, \$22,773.57. Total Disbursements: \$44,584.31.

The following list of claims was presented to the council for September:

ABSTRACT & TITLE SERVICES	Update Abstract-119 Water	740.00
AG SOURCE	Analysis	806.11
ALLIANT ENERGY	Monthly Service	3,357.21
AMES OUTDOOR SUPPLY	Trimmer, Supplies	492.45
ANKENY SANITATION	Service-August	5,910.70
BIG 8 TYRE CENTER	Tires	412.23
CAMBRIDGE LITTLE LEAGUE	FY16 Allocation	1,500.00
CLAREY'S SAFETY EQUIPMENT	Nozzles	1,190.09
EFTPS	Fed. & FICA W/H	2,705.31
FEH ASSOCIATES	Design Services	27,901.31
FELD FIRE	SCBA Service	500.00
FOX ENGINEERING	Fees – Ind. Park, NPDES Permit	1,089.18
GATEHOUSE MEDIA IOWA	Publishing	175.47
HACH	Testing Supplies	175.01

HAWKINS, INC.	Water Treatment	895.50
HILL, SHAWN	Utility Deposit Refund	80.00
HUBER SUPPLY	Med. Oxygen	129.92
HUXLEY COMMUNICATIONS	Monthly Service	303.49
INTERSTATE BATTERIES OF UPPER IOWA	Supplies	74.52
IOWA ONE CALL	Service	30.70
I P E R S	Retirement	1,453.19
JOHN DEERE FINANCIAL	Mower, Supplies	1,532.96
A KING'S THRONE	Portable Restroom	87.00
MARC	Chemical	455.56
MENARDS	Supplies	614.73
MOMAR	Chemicals	1,226.06
LL PELLING CO.	Street Maintenance Contract	47,511.15
QUICK'S HARDWARE HANK	Supplies	364.50
ROTO-ROOTER	Jet Sewer Main	305.75
STORY COUNTY TREASURER	Property Tax	1,030.00
U.S. CELLULAR	Monthly Service	93.86
U.S. POSTMASTER	Billing Postage	136.00
UNITY POINT HEALTH	Firefighter Physicals	246.00
USA BLUE BOOK	Hydrant Valve	238.98
WAGES	Net Wages	7,474.48
WARG, DANIEL	Cemetery Maintenance	550.72
WELLMARK BC/BS	Health Premium	<u>3,531.09</u>
 TOTAL CLAIMS		 \$115,321.23

After discussion, a motion by Thom, seconded by Mortensen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation, list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing solid waste and junk vehicle violation notices that had been sent out. Pelz will follow up on these violation notices. The council approved a 30-day extension requested by Orrie Peterson for the vehicle notices he received. The council also discussed street repairs that were completed last month. Thom reported that 3 grants of \$5,000.00 each had been received for the community center project. They were from Aureon Network Services, Huxley Communications and Union Pacific Foundation. The council also discussed the Story County urban renewal grant application and updated schedule from FEH for the community center project. Mayor Pro-Tem Kovarik asked the council to discuss and then take action on the application for a façade grant from the Story County Board of Supervisors for 119 Water Street. If approved, this grant would pay 20% of the

tuckpointing and repair costs for the exterior of the building. This grant requires a 20% match from the participating city as well. After discussion, a motion by Thom, seconded by Todd, to approve moving forward with the façade grant and the match of 20% by the city, not to exceed \$50,000.00 for the total project cost. Roll Call: All Ayes.

The first item under old business was the report from the State Auditor's office following the periodic exam performed last fall. The clerk reported that the city attorney had prepared a resolution establishing procedures for submitting outstanding checks to the State Treasurer as unclaimed property.

The next item concerned implementation of an on-line bill pay system for utility payments. Todd reported that she and the clerk would be participating in an on-line training session on Thursday. After that, the links and access information will be provided and the system will be ready to activate.

The last item under old business concerned the petition asking that the city code be amended to allow domestic chickens to be raised within the Cambridge city limits. A motion by Mortensen, seconded by Pelz, to amend the animal control ordinance to allow for domestic chickens with requirements for the animal owners and coops. Mayor Pro-Tem asked for a roll call vote: Ayes: Mortensen, Pelz. Nays: Thom, Todd. Mayor Pro-Tem Kovarik voted Aye in order to break the tie. Motion carried. The first reading of the proposed ordinance will be at the October regular council meeting.

The first item under new business were applications for new liquor license and cigarette permits for the Tattered Toad (this will be the new name for Water Street Bar and Grill when the sale is finalized). The council reviewed the application and attachments for the liquor license. The application for the cigarette permit is pending. A motion by Thom, seconded by Todd, to approve the liquor license for the Tattered Toad. Ayes: Pelz, Thom, Todd. Nays: None. Abstaining: Mortensen. Motion carried. A motion by Thom, seconded by Pelz, to approve the cigarette permit for the Tattered Toad pending receipt of the completed application and fee. Roll Call: All Ayes.

The next item was the 2016 Legislative Summary of bills passed by the legislature that affect city codes. This summary was provided by Iowa Codification, with an order form to facilitate amending the city code to incorporate these items. The council tabled action on this item to allow time to review the recommended code changes.

The next item under new business was a request to the Mayor from the Daughters of the American Revolution to declare that Constitution Week be observed on September 17-23 and Constitution Day on September 17. Mayor Pro-Tem Kovarik made the proclamation.

The last item under new business concerned the January 2017 regular council meeting. Due to the New Year's Day holiday and in order to have a quorum, a motion by Thom,

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seconded by Todd, to schedule the meeting for Tuesday, January 3, 2017, at 7:00 p.m. at City Hall. Roll Call: All Ayes.

Resolution No. 16-18, “City Street Financial Report”, was presented to the council. A motion by Todd, seconded by Thom, was made to approve the report required by the Iowa DOT. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 16-19, “Adopting Abandoned Property Policy for City of Cambridge, Iowa”, was presented to the council. A motion by Pelz, seconded by Mortensen, was made to approve the policy. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Items discussed under Mayor/Council comments included report options for delinquent utility billing and municipal violations for the council’s information.

A motion by Thom, seconded by Pelz, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:45 p.m.

Debra L. Thompson, City Clerk

Steven Kovarik, Mayor Pro-Tem