

REGULAR COUNCIL MEETING – Monday, July 11, 2016

The Cambridge City Council met in regular session on Monday, July 11, 2016, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Todd, Kovarik, Thom, Pelz. Absent: Mortensen. Visitors: Dan Soda, Shelley Soda, Austin Harrington (Ames Tribune), Jackie Kahler, Mark Pote (HPD), Dale Hennick, Ryan Schlater, Josh Michel, Mark Benson, Kevin Tully, Kelsey Tully.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung announced that the hearing that had been requested by the estate of Marvin Sentor concerning the condition of the property at 103 S. Water Street has been cancelled. The estate is in the process of cleaning up and selling the property.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the June 6th meeting. A motion by Thom, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Josh Michel, 202 S. Water Street, presenting a petition signed by nearly 300 residents in support of amending the city code to allow domestic chickens to be raised within the Cambridge city limits. He distributed a packet of information to the Mayor and each council person, including a copy of the petition, proposed code change, copies of the Huxley, Slater, Maxwell and Des Moines code and permit applications related to keeping chickens, and health information. He indicated that Travis and Molly Rhiner, 602 South Street, assisted him in assembling the information, and gathering signatures for the petition. Mr. Michel also indicated that council person Pelz supports this effort, and has agreed to volunteer his time to perform required inspections if the measure is adopted. Mayor DeYoung asked if there were any comments he wished to make that weren't included in the packet. He did not, and Mayor DeYoung recommended tabling further discussion until the August regular council meeting to allow time for the council to review the information. The council agreed to table the matter until the August meeting.

Following is a summary of receipts and transfers for June: General Fund, \$11,349.61; TIF Fund, \$2,047.72; Road Use Tax, \$9,162.95; C.U.T. Fire Fund, \$15,612.27; Library Board Fund, \$13,530.78; Garbage Utility, \$6,603.00; Water Utility, \$11,946.19; Sewer Utility, \$16,540.82. Total Receipts: \$86,793.34.

Following is a summary of disbursements and transfers for June: General Fund, \$17,246.09; TIF Fund, \$17,693.75; Road Use Tax, \$5,327.06; Economic Development Fund, \$2,094.80; Debt Service, \$17,693.75; C.U.T. Fire Fund, \$7,125.77; Library Board Fund, \$7,858.20; Garbage Utility, \$4,589.40; Water Utility, \$62,062.12; Sewer Utility, \$26,516.50. Total Disbursements: \$168,207.44.

The following list of claims was presented to the council for July:

ABSTRACT & TITLE SERVICES	Root Abstract (Parcels AF & AG)	850.00
AG SOURCE	Analysis	707.50
ALLIANT ENERGY	Monthly Service	2,998.38
AMES OUTDOOR SUPPLY	Mower Parts	183.54
ANKENY SANITATION	Service-June	5,814.20
BATTERY PRODUCTS INC.	Radio Batteries	168.07
BELLER DISTRIBUTING	Chemicals	257.56
CAMB. COUNTRY STORE	Charges (12/15/15-6/2/16)	1,369.72
CAMB. FIRE DEPT. AUXILLARY	Air Conditioner	368.06
CITY OF AMES	½ Solid Waste Contract	3,762.85
CITY OF HUXLEY	¼ Police Contract	11,300.96
CITY OF MAXWELL	Simulator Class	662.78
DOOR & FENCE STORE	Door Opener & Remotes	1,025.00
EFTPS	Fed. & FICA W/H	2,656.80
ELECTRONIC ENGINEERING	Tower Fees	1,485.00
FEH DESIGN	Design Fees – Multi-use Center	60,000.00
FOREST SEPTIC ENVIRON. SERVICES	Service Waste Tank	400.00
FOX ENGINEERING	Observation Fees-Ind. Park	909.30
GATEHOUSE MEDIA IOWA	Publishing	554.09
GORDON, SAMANTHA	Utility Deposit & Overpayment Refund	100.32
HAWKINS, INC.	Water Treatment	294.75
HEARTLAND CO-OP	Diesel	920.60
HUXLEY COMMUNICATIONS	Monthly Service	300.57
IOWA D N R	Annual Water Supply Fee	96.06
IOWA LEAGUE OF CITIES	Annual Dues	676.00
IOWA ONE CALL	Service	20.20
I P E R S	Retirement	1,455.66
JOHN DEERE FINANCIAL	Supplies	301.63
A KING'S THRONE	Portable Restrooms	594.00
LEWIS LAW FIRM	Legal Services	355.00
MAIN STREET DESIGNS	Holiday Decorations	2,086.00
MARC	Chemical	465.10
MOMAR	Thermo Fogger	2,732.95
MUNICIPAL SUPPLY	Meters, Supplies	1,498.60
PRASKA, BENJAMIN	Utility Deposit Refund	80.00
QUICK'S HARDWARE HANK	Supplies	372.73
RACOM CORPORATION	Pagers, Service Call	2,319.90
SANDRY FIRE SUPPLY	Gear, SCBA Service	6,066.90
SPOONHOLTZ, KRIS	Utility Deposit Refund	80.00
STATE TREASURER	2 nd Qtr. State W/H	1,100.00

U.S. CELLULAR	Monthly Service	93.86
U.S. POSTMASTER	Billing Postage	136.00
VETTER EQUIPMENT	Parts	22.00
WAGES	Net Wages	7,288.36
WARG, DANIEL	Cemetery Maintenance	295.84
WELLMARK BC/BS	Health Premium	<u>3,531.09</u>
TOTAL CLAIMS		\$137,144.73

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation, list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Dale Hennick, Public Works Director, reporting that the tower radios were not communicating with each other and would need to be replaced. He also reported a leaking pump in the water plant. A suggestion has been made by the Little League to do some kind of memorial for Butch Moody, who recently passed away. Mayor DeYoung asked to table this discussion until the August meeting when Mortensen should be in attendance. Mayor DeYoung gave an update on the community/multi-use center, including a meeting with the design engineers and grant applications in progress. He also indicated that an offer has been negotiated on the property at 119 Water Street. A motion by Thom, seconded by Kovarik, to schedule a public hearing on the sale of the property for Monday, August 1, 2016, at 7:00 p.m. at City Hall. Roll Call: All Ayes.

The first item under old business was the report from the State Auditor's office following the periodic exam performed last fall. Mayor DeYoung reported that there are two resolutions on the agenda tonight to approve an investment policy and a credit card policy for the city. The city bank statements have also been adjusted so that copies of the front and back of the checks are included. Resolution of the recommendations from that report will be ongoing.

The last item under old business concerned the compensation request from Fire Chief Bill Hook initiated at the previous council meeting. Mayor DeYoung submitted a letter from Chief Hook asking for compensation of \$1,000.00 per year, and listing responsibilities for that compensation. Mayor DeYoung asked an additional responsibility be added to the list, to make an annual report to the council on the department's activities. That could be done during the council's budget preparation process. The council approved the compensation and list of responsibilities, and will add this item to the resolution approving employee's salaries.

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The first item under business was the contract from Story County Animal Control for rescue services for FY2017. The contract remains the same as the previous year. After discussion, a motion by Kovarik, seconded by Thom, to approve the contract. Roll Call: All Ayes.

Mayor DeYoung reported that the next meeting of the Story County Economic Development Group will be held on Wednesday, July 20th at 10 a.m. in Roland. He is planning to attend.

The last item under new business concerned implementation of an on-line bill pay system for utility payments. Todd reported that she had look at several options to accomplish this, some requiring new software and some not. She reviewed the options and costs with the council. The council came to the agreement that govpay.net would be the best option at this time. Todd will work on getting the forms and adding the link to the city's website.

Resolution No. 16-12, "A Resolution Setting the Salaries for Employees of the City for the Year 2016/2017", was presented to the council. A motion by Kovarik, seconded by Todd, was made to approve the employee salaries. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 16-13, "Appropriation Transfer Between Activities Within Programs", was presented to the council. A motion by Kovarik, seconded by Pelz, was made to approve the budget transfers. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 16-14, "Administrative Budgetary Transfer", was presented to the council. A motion by Todd, seconded by Thom, was made to approve the transfer within the utility accounts. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 16-15, "Resolution Adopting Credit Card Policy for City of Cambridge, Iowa", was presented to the council. A motion by Thom, seconded by Kovarik, was made to approve the credit card policy. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 16-16, "Resolution Adopting Investment Policy for City of Cambridge, Iowa", was presented to the council. A motion by Kovarik, seconded by Thom, was made to approve the investment policy. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Motion carried.

Items discussed under Mayor/Council comments included a discussion about helping MotoLab apply for a county façade grant. Mayor DeYoung will move forward with the application.

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A motion by Thom, seconded by Kovarik, to adjourn the meeting. Roll Call: All Ayes.
The meeting was adjourned at 8:10 p.m.

Debra L. Thompson, City Clerk

Scott A. DeYoung, Mayor